



**MALAYSIA AIRPORTS HOLDINGS BERHAD**  
(487092-W)

**PARTNER WITH US TO MAKE A DIFFERENCE!**

**E**ver wanted to do your part in elevating Malaysia's image to the rest of the world? Now you can do just that by providing excellent service working together with Malaysia Airports to ensure guests are happy with the service we provide.

Malaysia Airports is one of the largest airport operator groups in the world in terms of number of passengers handled, managing 39 airports across Malaysia (with five international airports, 16 domestics and 18 STOLports) as well as one international airport in Turkey.

**TENDER NOTICE 06/2021**

Malaysia Airports Holding Berhad (MAHB) would like to invite all individual Tenderer(s)/Bidder(s) incorporated in Malaysia with relevant experience and registered with Suruhanjaya Syarikat Malaysia (SSM) to participate in the Tender for tenancy of the following businesses: (Participation by JV Companies is strictly NOT Allowed).

NO	TENDER NO	TENDER DESCRIPTION	REGISTRATION REQUIREMENT	LOT NO.	APPOXIMATE SIZE AREA (SQM)	TENDER DOCUMENTATION FEES(RM)
1.	MAHB-HQ/T/05/2021	Appointment of Media Agency for The Management, Operation, and Maintenance of Advertising at MAHB International Airports	<u>Mandatory Registration</u> Suruhanjaya Syarikat Malaysia (SSM)	Terminal Building and Airport Vicinity Area, KL International Airport	405,930	250
				Terminal Building and Airport Vicinity Area, klia2	257,845	
				Terminal Building and Airport Vicinity Area, Penang International Airport	54,582	
				Terminal Building and Airport Vicinity Area, Langkawi International Airport	23,000	
				Terminal Building and Airport Vicinity Area, Kota Kinabalu International Airport	103,956	
				Terminal Building and Airport Vicinity Area, Kuching International Airport	55,452	

**Notes :**

- **Interested Tenderer(s)/Bidder(s) is required to download and complete the Declaration on Related Party Transaction prior to purchasing of the Tender Document. The Tenderer(s)/Bidder(s) shall not be allowed to purchase the Tender Document in the event the Declaration is not complete or fail to present. The said declaration can be download via website at <https://vms.malaysiaairports.com.my> or as per attachment below.**
- Interested Tenderer(s)/Bidder(s) who:-
  - i) have the same owner(s) and/or director(s) and/or shareholder(s) with other Tenderer(s)/bidder(s) participating in this same Tender; and/or
  - ii) are related to other Tenderer(s)/Bidder(s) participating in this same Tender in terms of their ownership, directorship or shareholding or in any forms whatsoever including familial relationship(\*);shall first make a declaration and obtain prior written approval from the Employer/MAHB prior to participating in this Tender. The Employer /MAHB reserves its absolute right to grant or decline its approval for such application and shall have no obligation to inform the affected Tenderer(s)/Bidder(s) of the grounds for such decision. The Employer's/MAHB's written approval, if granted, shall be submitted together with the Document (Tender) before or during the Tender closing date. The Employer/MAHB may take appropriate course of action at its sole and absolute discretion for failure by Tenderer(s)/Bidder(s) to declare the existence of the relationship as described above. Interested Tenderer(s)/Bidder(s) shall complete the Declaration of Conflict of Interest form as provided in the Tender Document in pursuant herewith.  
(\* ) Description of familial relationship/family members as per Malaysia Airports Vendor Code of Ethics at <https://vms.malaysiaairports.com.my>
- MAHB shall not be responsible on all costs incurred by the Tenderer(s)/Bidder(s) in relation to participation of this Tender e.g. administration, transportation, lodging costs etc.
- The Tenderer(s)/Bidder(s) are strongly advised to regularly visit <https://vms.malaysiaairports.com.my> for any **updated/revised/additional Tender information that may be uploaded from time to time during Tendering Period.**
- MAHB shall not be responsible on all costs incurred by the Tenderer(s)/Bidder(s) in relation to participation of this Tender e.g. administration, transportation, lodging costs etc.
- MAHB shall not, for whatever reasons, be bound in any way, to accept or reject the lowest, equal, highest or any Tender received; and MAHB also reserves the right to annul the Tender process at any time without assigning any reason; or request for further information from any Tenderer(s)/Bidder(s), and further without thereby incurring any liability of whatsoever nature to the affected Tenderer(s)/Bidder(s) or any obligation to inform the affected Tenderer(s)/Bidder(s) of the grounds for such decision.
- All Tenderer(s)/Bidder(s) shall wear proper attire such as shirt with collar, shoes, long pants and to bring along IC for preparation of airport daily pass. (If necessary).
- **Any Queries/clarification for this Tender, please email to [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my)**

**TENDER BRIEFING SESSION ARE AS FOLLOW:**

DATE	Briefing Time/Requirement	METHOD
26 April 2021	Time : 2.30 pm – 4.00 pm Interested Tenderer(s)/Bidder(s) are required to confirm the email address at <a href="mailto:procurementtender@malaysiaairports.com.my">procurementtender@malaysiaairports.com.my</a> for the invitation on or <b>before 5.00 pm on 23 April 2021</b>	<b>Briefing via Tele Conference</b> via Microsoft Teams

Any Tenderer(s)/Bidder(s) interested in participating in this Tender is required to download and fill in the **Declaration on Related Party Transaction** as attached below before the purchase of tender documents. Any Tenderer(s)/Bidder(s) is not allowed to make purchases of this Tender Document if the declaration is not properly filled or fails to be submitted upon purchase of the document.

Tender Documents can be obtained from **26 April 2021 until 11 May 2021** on the normal working day in compliance with the following:-

Make Payment to Malaysia Airports Holdings Berhad Account, No. Accounts **512080234146** (Maybank Berhad) and

Please scan and email the following documents :-

- i) Payment Slip (proof of payment);**
- ii) Information for Sale of Document Form;**
- iii) Declaration on Related Party Transaction (RPT) &**
- iv) Copy of Registration of Suruhanjaya Syarikat (SSM)- (Form 9or 13 & Corporate Information)**

to [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my) for approval and Tender Document.

Tender Document will be forwarded to the Tenderer(s)/Bidder(s) via **email as stated on the Tender Sale Information Form** on the same day (working day) after we have received a email from the Tenderer(s)/Bidder(s) and the all the information stated above (item i-iv) is submitted.

Any Tenderer/Bidder participating in the Tender above is only allowed to submit one (1) price offer for each tender in its name.

The completed Tender Proposals, duly signed by the Tenderer(s)/Bidder(s) should be submitted through email to [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my) not later than **12.00 noon** on **11 May 2021**. Kindly ensure the submission is in a PDF file and the size of the file does not exceed 10MB per email. Tenderer(s)/Bidder(s) can submit in multiple emails if the size of the files more than 10MB or can use ZIP file format or document transfer/sharing format i.e. WeTransfer.

**Important :**

Tenderer(s)/Bidder(s) must have sufficient internet connection & capacity for downloading and submission. MAHB will not be liable if the Tenderer(s)/Bidder(s) cannot download or do the submission due to your internet connection and capacity issue. Any request for hard copy submission will not be entertained. Please avoid last-minute submission because we do not want the Tenderer(s)/Bidder(s) fail to submit due to traffic congestion and we do not entertained any excuse.

**BERSAMA KAMI MELAKAR PERUBAHAN!**

**I**ngin membantu menaikkan imej Malaysia di persada antarabangsa? Kini anda mampu melakukannya dengan memberikan servis yang terbaik melalui kerjasama bersama Malaysia Airports demi memastikan tetamu gembira dengan servis yang diberikan.

Malaysia Airports adalah salah satu daripada kumpulan pengendali lapangan terbang terbesar di dunia dari segi jumlah penumpang yang dikendalikan, menguruskan 39 lapangan terbang di seluruh Malaysia (dengan lima lapangan terbang antarabangsa, 16 domestik dan 18 STOLports) serta satu lapangan terbang antarabangsa di Turki.

**KENYATAAN TENDER 06/2021**

Malaysia Airports Holding Berhad (MAHB) dengan ini mempelawa mana-mana Individual Penender/Pembida yang berdaftar di Malaysia yang mempunyai pengalaman berkaitan dan berdaftar dengan Suruhanjaya Syarikat (SSM) untuk mengambil bahagian tawaran Tender bagi penyewaan berikut: (Penyertaan melalui Syarikat Usahasama (JV) TIDAK dibenarkan sama sekali)

NO	NO TENDER	PERIHAL TENDER	KEPERLUAN PENDAFTARAN	LOT NO.	ANGGARAN KELUASAN (METER PERSEGI)	FI DOKUMEN TENDER (RM)
1.	MAHB-HQ/T/05/2021	Appointment of Media Agency for The Management, Operation, and Maintenance of Advertising at MAHB International Airports	Pendaftaran Wajib  Suruhanjaya Syarikat Malaysia (SSM)	Terminal Building and Airport Vicinity Area, KL International Airport	405,930	250
				Terminal Building and Airport Vicinity Area, klia2	257,845	
				Terminal Building and Airport Vicinity Area, Penang International Airport	54,582	
				Terminal Building and Airport Vicinity Area, Langkawi International Airport	23,000	
				Terminal Building and Airport Vicinity Area, Kota Kinabalu International Airport	103,956	
				Terminal Building and Airport Vicinity Area, Kuching International Airport	55,452	

**Nota :**

- **Mana-mana Penender/Pembida yang berminat untuk menyertai Tender ini adalah dikehendaki untuk memuat turun dan mengisi 'Declaration on Related Party Transaction' sebelum pembelian Dokumen Tender. Mana-Mana Penender/Pembida adalah tidak dibenarkan untuk membuat pembelian Dokumen Tender ini jika deklarasi tersebut tidak diisi dengan betul atau gagal untuk dikemukakan sewaktu pembelian dokumen Tender. Deklarasi tersebut boleh dimuat turun dilaman sesawang <https://vms.malaysiaairports.com.my> atau di lampiran dibawah.**
- Mana-mana Penender/Pembida yang berminat untuk menyertai Tender ini yang:-
  - i) mempunyai pemilik dan/atau pengarah dan/atau pemegang saham yang sama dengan syarikat-syarikat lain yang menyertai Tender ini; dan/atau
  - ii) mempunyai kaitan dengan Penender/Pembida lain yang menyertai Tender (eTender) ini dari segi pemilikan, pengarah atau pegangan saham atau perkaitan dalam apa bentuk sekali pun, termasuklah dari segi pertalian kekeluargaan (\*).hendaklah terlebih dahulu membuat perisytiharan dan kelulusan bertulis terlebih dahulu daripada MAHB sebelum menyertai Tender ini. MAHB mempunyai hak mutlak untuk memberikan atau menolak kelulusannya untuk permohonan tersebut dan tidak mempunyai kewajipan untuk memaklumkan kepada Penender/Pembida yang terlibat akan alasan untuk keputusan tersebut. Sekiranya diluluskan, kebenaran bertulis tersebut mestilah disertakan bersama dengan penyerahan dokumen Tender sebelum atau semasa tarikh tutup Tender. MAHB di atas budi bicaranya akan mengambil tindakan yang sewajarnya ke atas Penender/Pembida yang gagal mengisytiharkan kewujudan perkaitan yang diterangkan di atas.  
Mana-mana Penender/Pembida yang berminat menyertai Tender ini mestilah seterusnya melengkapkan borang 'Declaration of Conflict of Interest' yang disediakan di dalam dokumen Tender yang berkaitan.  
(\*). Keterangan berkaitan pertalian kekeluargaan/ahli keluarga adalah seperti yang terkandung di dalam Malaysia Airports Vendor Code of Ethics di laman sesawang <https://vms.malaysiaairports.com.my>
- MAHB tidak bertanggungjawab ke atas semua perbelanjaan berkaitan penyertaan Tender ini, contohnya kos pentadbiran, pengangkutan, penginapan dan lain-lain.
- MAHB tidak terikat atas apa jua sebab untuk menerima atau menolak Tender terendah, sama, tertinggi atau mana-mana Tender yang diterima; dan MAHB juga berhak membatalkan proses Tender ini pada bila-bila masa sahaja tanpa menyatakan apa-apa sebab; atau memohon apa-apa maklumat tambahan daripada mana-mana Penender/Pembida, dan selanjutnya tanpa mengenakan sebarang liabiliti di dalam apa jua bentuk kepada penender/Pembida yang terlibat atau bertanggungjawab untuk memberitahu kepada penender/Pembida yang terlibat berkaitan sebab musabab keputusan tersebut diambil.
- Penender/Pembida adalah dinasihatkan untuk melayari laman sesawang <https://vms.malaysiaairports.com.my> secara kerap untuk sebarang kemaskini/perubahan/maklumat tambahan Tender akan dimuatnaik dari masa ke semasa sepanjang Tender ini berlangsung.
- Penender/Pembida yang hadir perlu memakai pakaian yang sesuai seperti baju berkolar, berkasut, berseluar panjang dan membawa bersama kad pengenalan untuk tujuan pas keselamatan lapangan terbang. (jika diperlukan)
- Sebarang klarifikasi/pertanyaan mengenai Tender ini hendaklah diemailkan ke [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my)

**SESI TAKLIMAT TENDER ADALAH SEPERTI BERIKUT:**

TARIKH	MASA/KEPERLUAN	Tatacara
26 April 2021	<p><b>Taklimat Tender</b> <b>2.30 petang – 4.00 petang</b></p> <p>Penender/Pembida yang berminat dikehendaki mengesahkan alamat email ke <a href="mailto:procurementtender@malaysiaairports.com.my">procurementtender@malaysiaairports.com.my</a> pada atau <b>sebelum jam 5.00 petang 23 April 2021</b></p>	<p><b>Melalui Tele-Sidang</b> Microsoft Teams</p>

Mana-mana Penender/Pembida yang berminat untuk menyertai Tender ini adalah dikehendaki untuk memuat turun dan mengisi '**Declaration on Related Party Transaction**' seperti dibawah sebelum pembelian Dokumen Tender. Mana-Mana Penender/Pembida adalah tidak dibenarkan untuk membuat pembelian Dokumen Tender ini jika deklarasi tersebut tidak diisi dengan betul atau gagal untuk dikemukakan sewaktu pembelian dokumen.

21/04/2021

Dokumen Tender boleh diperolehi mulai **26 April 2021 sehingga 11 Mei 2021** pada hari berkerja dengan mematuhi perkara berikut :-

Membuat Pembayaran ke Akaun Malaysia Airports Holdings Berhad, No. Akaun **512080234146** (Maybank Berhad) dan ;

Sila imbas dan emailkan dokumen berikut :-

- i) Slip bayaran (bukti pembayaran);**
- ii) Borang Maklumat Penjualan Dokumen ;**
- iii) Declaration on Related Party Transaction (RPT) &**
- iv) Salinan sijil pendaftaran dengan Suruhanjaya Syarikat (SSM)- (Borang 9 atau 13 & Maklumat Korporat)**

ke [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my) untuk kelulusan dan Dokumen Tender

Dokumen tender akan akan dikemukakan kepada Penender/Pembida **melalui email yang tercatat di Borang Maklumat Penjualan Tender** pada hari yang sama (hari berkerja) setelah pihak kami menerima email daripada pihak Penender/Pembida dan kesemua maklumat yang dinyatakan di atas (item i-iv) dikemukakan.

Mana-mana Penender/Pembida yang mengambil bahagian dalam Tender di atas hanya dibenarkan mengemukakan satu (1) tawaran harga sahaja untuk setiap tender atas namanya.

Tawaran Tender yang lengkap diisi, hendaklah dihantar melalui email ke [procurementtender@malaysiaairports.com.my](mailto:procurementtender@malaysiaairports.com.my) pada atau sebelum jam **12.00 tengahari pada 11 Mei 2021**. Sila pastikan penyerahan adalah dalam fail PDF dan saiz fail tidak melebihi 10MB untuk setiap email. Penender/Pembida boleh membuat penyerahan dalam beberapa email jika saiz fail tersebut lebih daripada 10MB atau boleh menggunakan format fail ZIP atau format pemindahan/perkongisian dokumen iaitu WeTransfer.

**Penting :**

Penender/Pembida hendaklah mempunyai sambungan & kapasiti internet yang mencukupi untuk memuat turun dan menghantar. MAHB tidak akan bertanggungjawab sekiranya Penender/Pembida tidak dapat memuat turun atau melakukan penyerahan kerana sambungan internet dan masalah kapasiti dipihak Penender/Pembida. Sebarang permintaan untuk penyerahan dokumen secara 'hard copy' tidak akan dilayan. Sila elakkan untuk membuat penghantaran disaat-saat akhir kerana kami tidak mahu Penender/Pembida gagal menghantar disebabkan kesesakan system dan kami tidak akan melayan sebarang alasan.

**MAKLUMAT PENJUALAN DOKUMEN TENDER/SEBUTHARGA/RFP**  
**(Information For Sale of Tender/Quotation/RFP Document)**

**Mesti di isi dengan lengkap & sempurna oleh Vendor**  
**(Must be fill in & completed information by Vendor)**

Name Syarikat .....  
 (Company Name)

No. Pendaftaran SSM .....  
 (ROC Reg, No.)

Alamat Lengkap .....  
 (Full Address)

No. Telefon ..... No. Fax.....  
 (Telefon No.) (Fax No)

No. Tender .....  
 (Tender No.)

Tajuk Tender .....  
 (Tender Title)

**Maklumat Pembeli**  
**(Purchaser Information)**

Name Penuh .....  
 (Full Name)

No. K. Pengenalan .....  
 (I.C .No.)

Alamat e-mail .....  
 (e-mail Address)

T.Tangan ..... Tarikh.....  
 (Signature) (Date)

**Untuk Kegunaan PCD (LULUS/TIDAK LULUS)**

Pendaftaran : CIDB/MOF/L.LAIN/  Pengkhususan  Tempoh sahlaku   
 TIDAK PERLU Gred

Harga Dokumen (RM) .....  
 (Termasuk Cukai Jualan dan atau Cukai Perkhidmatan)

Nama Pegawai .....

Tandatangan & Cop Rasmi ..... Tarikh .....

**Untuk Kegunaan Bahagian Kewangan**

No. Resit Rasmi (Official Receipt) .....

Bayaran diterima (RM) .....

Nama Penerima .....

Tandatangan Penerima & Cop Rasmi..... Tarikh .....

**DECLARATION ON RELATED PARTY TRANSACTION (RPT/ RRPT)**(Pursuant to **\*\*Chapter 10 of Bursa Malaysia Listing Requirements\*\***/Malaysian Financial Reporting Standard 124)

**Note: The Interested Vendor/Concessionaire/Operator/Contractor is required to complete and sign this RPT Declaration Form in the form of handwriting. This RPT Declaration Form SHOULD NOT BE LEFT BLANK or retype or reproduce in any other format. Failure by the Interested Vendor/Concessionaire/Operator/Contractor to complete and/or sign this RPT Declaration Form may subject to Employer's discretion for disqualification from the procurement exercise.**

I, ..... NRIC No: .....  
of full age and having address at .....

do hereby affirm and declare that :-

1. This transaction of **APPOINTMENT OF MEDIA AGENCY FOR THE MANAGEMENT, OPERATION AND MAINTENANCE OF ADVERTISING AT MAHB INTERNATIONAL AIRPORTS** to be entered/entered between **MALAYSIA AIRPORTS HOLDINGS BERHAD** ("MAHB Group of Companies") AND .....

(\*\*the Vendor/Concessionaire/Operator/Contractor):

***[Please tick either item i) or ii) below where applicable]***

- i) **is not** Related Party Transaction ("RPT") / Recurrent Related Party Transaction ("RRPT")  
(please complete Item 3 below)

**OR**

- ii) **is** Related Party Transaction ("RPT") / Recurrent Related Party Transaction ("RRPT")  
(please provide particulars of RPT/RRPT in Item 2 below)

2. Particulars of RPT/RRPT are as follows: -

<b>PARTIES TO TRANSACTION</b>	<b>DETAILS OF RELATED PARTY IN THE TRANSACTION</b>
<b>MAHB GROUP OF COMPANIES:</b>	Name : Designation : Relationship / : Connection
<b>**VENDOR/ **CONCESSIONAIRE/ **OPERATOR/ **CONTRACTOR:</b>	Name : Designation : Relationship/ : Connection

(please complete Item 3 below)

**\*To be declared by the Managing Director or Major Shareholder of vendor/Concessionaire/Operator/Contractor**

**\*\* To strike out where inapplicable**



3. AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and in the event of any false declaration made herein, MAHB Group of Companies shall be entitled to terminate and withdraw the transaction/contract/award made in favour of the \*\*Vendor/Concessionaire/Operator/Contractor and to further exercise all or any of its rights and remedies under the law.

Signed by the abovenamed\*,

NAME: ]  
NRIC No: ]  
DESIGNATION: ]  
DATE: ] .....  
COMPANY'S STAMP: ]

in the presence of,

NAME: ]  
NRIC No: ]  
DESIGNATION: ]  
DATE: ] .....  
COMPANY'S STAMP: ]

**Explanatory Note:**

1. The term RPT and RRPT are as defined under Chapter 10 of the Listing Requirements of Bursa Malaysia Securities Berhad and the Malaysian Financial Reporting Standard (MFRS) 124.
2. The information provided in this declaration may be used for by MAHB Group of Companies for assessment of Related Party disclosure under the requirement of FRS 124 Related Party Disclosure and Chapter 10 of the Listing Requirements. A copy of MFRS 124 can be found at the Malaysian Financial Accounting Standard Board (MASB) Website: [www.masb.org.my](http://www.masb.org.my) > Our Standard > MASB Approved Accounting Standard for Entities Other than Private Entities > Malaysian Financial Reporting Standard (MFRS). A copy of Chapter 10 of the Listing Requirements can be found at Bursa Malaysia's website: [www.bursamalaysia.com](http://www.bursamalaysia.com) > Regulation > Rules > Listing Requirements > Chapter 10 (Transaction)
3. A copy of a fresh declaration must be submitted to MAHB Group of Companies whenever there are changes to the nature of the relationship as disclosed in the table. This includes changes to the directorship and shareholdings of the \*\*Vendor/ \*\*Concessionaire / \*\*Operator/ \*\*Contractor.
4. Reference and definition of "Related Party" and "Person Connected" can be found in Chapter 1 of Bursa Malaysia Listing Requirement and in MFRS 124 of the Malaysian Financial Reporting Standard.
5. Reference and definition of "Close members of the family of a person connected" is as laid down in MFRS 124 of the Malaysian Financial Reporting Standard.

\* To be declared by the Managing Director or Major Shareholder of vendor/Concessionaire/Operator/Contractor  
\*\* To strike out where inapplicable